

CONTIN COMMUNITY COUNCIL**Application for Micro Grant**

This form must be completed only by the applying organisation or individual. Please complete as fully as you can. If this application is not fully completed, it may delay your request for funding. Further information may be asked for at a later date.

Constituted groups can apply for up to £1000.

Unconstituted groups can apply for up to £400

Applicant Details

Project Title:

Brief outline of your project:

Full name of organisation or individual applying for funds:

Contact details for correspondence:

Name:

Address:

Postcode:

Telephone No:

Email:

What does your organisation do?

Please summarise the aims and main activities of your organisation below. If you need more space please add an addition sheet. **If you are applying as an individual please go to the next question.**

Project Details:

In the box below please detail what the money will be used for, where and when it will take place, who will benefit and any other relevant information. **Please attach an additional sheet if required.**

Amount of funding requested:	

STATEMENT	1. I confirm that the grant will be used solely for the purpose stated above. 2. The Contin Community Council reserves the right to publicise this assistance and include it in a public record of grants. For this purpose, a two sentence report by email after the event would be appreciated. The Contin Community Council will expect to receive a completed End of Project form once the project is complete. 3. The Contin Community Council will request copies of all invoices paid, etc in respect of this project.		
Signature of Applicant:			
Position in Organisation (if applicable):			
Bank details for online payment			
Completed applications should be returned to:		contincommunitycouncil@gmail.com OR 15 Woodland Park, Contin, Strathpeffer IV14 9EU	

Privacy Notice

Contin Community Council (CCC) requires to collect the personal data in this form to allow us to process your application. CCC will securely hold any personal data and not share it with third parties without consent according to our data protection policy which is available on our website: <http://www.community-council.org.uk/contin/>

Personal data will be deleted after an annual report has been made to the relevant funding provider. Our data controller is the Secretary. We are registered with the ICO Reg. No. ZA139127. A complaint can be made to the Information Commissioner <https://ico.org.uk/make-a-complaint/>

Applicants can request to access their personal data for checking, updating and removal at any time by contacting the Chair at the address above or through the feedback form on our website.